

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

| CONTRACTOR | CONTRACT NO./TASK NO. | | | AMENDMENT |
|-----------------|-----------------------|-----------------|--|-----------|
| QSS Group, Inc. | NASS- 99124 | TASK NO. 295 | | |

Applicable paragraphs from contract Statement of Work: Function 1A and C

STATEMENT OF WORK: (Continue on blank paper if additional space is required)*(This is a follow-on to Tasks 102 and 104 under this contract; uninterrupted transition is required.)*

The contractor shall provide technical and management services to the Earth Science Technology Office (ESTO) in the area of overall program planning and implementation. Planning tasks include the preparation of Earth Science Enterprise (ESE)-wide program, technology investment, and technology infusion plans related to space, airborne and in situ instruments; space and airborne platforms; and advanced information systems. Work products are typically ESTO documents prepared in accordance with NASA Procedures and Guidelines (NPG 7120.5A). The contractor shall provide continuing systems engineering services in the areas of:

1. Assessing technology needs and supporting the preparation of related implementation plans for the development and maturation of technologies to be used in future Earth Science flight and ground programs.
2. Reviewing progress of technology development tasks sponsored by the ESTO.
3. Assessing the maturity level, potential development risks, and potential benefits of a wide-range of space, airborne and in situ instruments, space and airborne platforms, and advanced information systems technologies.
4. Coordinating ESTO processes for technical evaluations for proposals submitted in response to RFIs and NRAs.
5. Preparation of documentation in support of ISO-9001.
6. Analyze and update ESTO databases in regard to accuracy and completeness.
7. Generate and update Computer Security Plan for all servers.
8. Provide secondary support to server backups.
9. Provide after hours, weekend and remote support of servers and maintenance and server backup.

PERFORMANCE SPECIFICATIONS:

1. Deliverables shall be in accordance with Federal Government, NASA, and GSFC established formats.
2. Milestones shall be executed on time.

APPLICABLE DOCUMENTS:

None.

TASK END DATE: 6/21/01**MILESTONES/DELIVERABLES AND DATES:**

- | | |
|---|--|
| 1. Integrated Technology Development Plan | 12/31/00 |
| 2. Technology Infusion Schedule | 5/31/01 |
| 3. Technical Review Reports | 10 business days Following Technical Reviews |
| 4. Annual Report | 9/30/00 |
| 5. Revise and Update program Plan | 5/31/01 |
| 6. Generate Security Plan | 10/1/00 |
| 7. Establish ESTO Electronic Library | 11/30/00 |
| 8. Update ESTO Homepage | 8/31/00, 12/31/00, 3/31/01 |
| 9. Establish and Maintain Monthly backup of ESTO Computer | Monthly |
| 10. Technical Progress Report | Monthly; due the 15th of the month |

PERFORMANCE STANDARDS:

- Schedule:** On-time delivery of above.
Technical: ATR's acceptance of above.

FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):

George Komar, Bldg. 3, Room 134