

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR	CONTRACT NO./TASK NO.	JOB ORDER NUMBER	APPROP. FY
QSS Group, Inc.	NAS5- 99124 334 AMENDMENT	562-259-10-30-89	00

TASK TITLE: (NTE 80 characters; include Project name)
GRACE Parts Engineering

APPROVALS: (Type or print name and sign)

ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)	DATE	ORG CODE	MAIL CODE	PHONE
Darryl Lakins <i>Darryl D. Lakins</i>	8/10/00	562	562	301-286-6382
BRANCH HEAD	DATE	CODE	PHONE	
Darryl Lakins <i>Darryl D. Lakins</i>	8/10/00	562	301-286-6382	
CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)	DATE	CODE	PHONE	
Robert S. Lehair, Jr. <i>Robert S. Lehair</i>	8/14/00	560	301-286-6588	
FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE? (IF YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)	CONTRACTING OFFICER'S QUALITY REP.		DESIGNATED FAM:	
<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES				

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reqs and Certs.

(To be completed by Contracting Officer)
C.O. Requested Quote on:
Date: AUG 15 2000

Contractor will develop specification or statement of work under this task for a future procurement. NO YES

Flight hardware will be shipped to GSFC for testing prior to final delivery. NO YES N/A

Government Furnished Property/Facilities: NO YES -- SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)

Onsite Performance: NO YES If yes: TOTAL PARTIAL
 If partial, indicate onsite work in SOW by asterisk (*)

Surveillance Plan Attached: NO YES

Highlighted Contract Clauses: *(to be completed by Contracting Officer)*

Per Clause H.14, Task Ordering Procedure, subparagraph (f), the effective date of this task order shall be 8/15/00.

INCENTIVE FEE STRUCTURE (check one)
 (See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	<input checked="" type="checkbox"/> No. 1	<input type="checkbox"/> No. 2	<input type="checkbox"/> No. 3	<input type="checkbox"/> No. 4	<input type="checkbox"/> No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

(To be completed by Contracting Officer)

The target cost of this task order is \$ 9,416.

The target fee of this task order is \$ 88.

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 9,504.

The maximum fee is \$ 129.

The minimum fee is \$0.

AUTHORIZED SIGNATURE:

Elizabeth J. Austin 9/21/00 **ELIZABETH J. AUSTIN**
 SIGNATURE OF CONTRACTING OFFICER DATE **CONTRACTING OFFICER**
 TYPED NAME OF CONTRACTING OFFICER

CONTRACTOR'S ACCEPTANCE:

 AUTHORIZED SIGNATURE _____
 DATE

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QSS Group, Inc.	NAS5- 99124	334	

Applicable paragraphs from contract Statement of Work:

STATEMENT OF WORK: (Continue on blank paper if additional space is required)

Provide parts engineering services for the GRACE program including:

- Review EEE parts lists and provide inputs regarding quality and reliability requirements.
- Provide parts list reviews in accordance with Code 562 guidelines as parts lists become available (this to include GIDEP alert search).

PERFORMANCE SPECIFICATIONS:

- Weekly status reports delivered to Code 300 SAM, as necessary to highlight major parts issues.
- Visits to the project office area to speak with designers and/or managers about parts issues a minimum of twice per week.

APPLICABLE DOCUMENTS:

GPG 8700.1, Design Planning and Interface Management
GPG 8700.2, Design Development
500-PG-8700.2.2, Electronics Design and Development Guidelines

TASK END DATE: 9/30/00

MILESTONES/DELIVERABLES AND DATES:

Technical Progress Report, Monthly, 15th day of the month.
Weekly status reports to Code 300 SAM and Code 562 Branch Head, as required.

PERFORMANCE STANDARDS:

Schedule: On-time completion/delivery of the above
Technical: ATR's acceptance of the above

FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):

Darryl Lakins, building 6, Rm S26A