

**TECHNICAL WORK MAY NOT BEGIN PRIOR TO GO APPROVAL**

NASA/GODDARD SPACE FLIGHT CENTER

**REQUEST FOR TASK PLAN / TASK ORDER**

<b>CONTRACTOR</b>	<b>CONTRACT NO./TASK NO.</b>	<b>JOB ORDER NUMBER</b>	<b>APPROP. FY</b>
QSS Group, Inc.	NAS5- 99124      TASK NO. 359 AMENDMENT	561-259-20-10 -89	00 & 01

**TASK TITLE:** (NTE 80 characters; include Project name)  
**VCL Spacecraft C&DH Services**

**APPROVALS:** (Type or print name and sign)

<b>ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)</b>		<b>DATE</b>	<b>ORG CODE</b>	<b>MAIL CODE</b>	<b>PHONE</b>
John Rende	<i>John Rende</i>	9/1/00 8/25/00	561	561	301-286-8848
<b>BRANCH HEAD</b>		<b>DATE</b>	<b>CODE</b>	<b>PHONE</b>	
Robert W. Stone	<i>Mark &amp; Vyt For RWS</i>	9/1/00 8/25/00	561	301-286-5966	
<b>CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)</b>		<b>DATE</b>	<b>CODE</b>	<b>PHONE</b>	
Robert S. Lebar, Jr.	<i>Deborah A. Clark</i>	9/7/00	560	301-286-6588	
<b>FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE?</b> <small>(IF YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)</small>		<b>CONTRACTING OFFICER'S QUALITY REP.</b>		<b>DESIGNATED FAM:</b>	
<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES					

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.

*(To be completed by Contracting Officer)*  
**C.O. Requested Quote on:**  
**Date:** SEP 8 2000

Contractor will develop specification or statement of work under this task for a future procurement.       NO     YES

Flight hardware will be shipped to GSFC for testing prior to final delivery.       NO       YES       N/A

Government Furnished Property/Facilities:     NO       YES -- SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)

Onsite Performance:       NO       YES      If yes:       TOTAL       PARTIAL  
 If partial, indicate onsite work in SOW by asterisk (\*)

Surveillance Plan Attached:       NO       YES

Highlighted Contract Clauses:      *(to be completed by Contracting Officer)*

Per Clause H.14, Task Ordering Procedure, subparagraph (f), the effective date of this task order shall be 9/8/00.

**INCENTIVE FEE STRUCTURE (check one)**  
 (See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	No. 1	No. 2	<u>X</u> No. 3	No. 4	No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

*(To be completed by Contracting Officer)*

The target cost of this task order is \$ 24,714 .

The target fee of this task order is \$ 1,606 .

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 26,320 .

The maximum fee is \$ 2,347 .

The minimum fee is \$0.

**AUTHORIZED SIGNATURE:**

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

<i>Theresa J. Becker</i>	10/12/00	<i>Theresa J. Becker</i>
SIGNATURE OF CONTRACTING OFFICER	DATE	TYPED NAME OF CONTRACTING OFFICER

**CONTRACTOR'S ACCEPTANCE:**

_____	_____
AUTHORIZED SIGNATURE	DATE

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QSS Group, Inc.	NAS5- <b>99124</b>	TASK NO. <b>359</b>	AMENDMENT

Applicable paragraphs from contract Statement of Work: Functions 2-F,

**STATEMENT OF WORK:** (Continue on blank paper if additional space is required)

The contractor shall evaluate compliance of the VCL Spacecraft C&DH system with project requirements. The contractor shall attend Spacecraft C&DH performance tests, review C&DH test plans, review detailed box level test procedures, and review observatory level STOL procedures. The contractor shall submit a report including a recommendation to buy-off or not buy-off the VCL Spacecraft C&DH system.

**PERFORMANCE SPECIFICATIONS:**

Reports and Documents: A report shall summarize the evaluation of VCL Spacecraft C&DH system. Technical performance will be based on thoroughness and completeness of written reports. Acceptable performance is that the ATR is satisfied that the material reflects the proper level of technical expertise and meets the objectives of the activity. Reports shall be delivered to the both as a hard copy and in electronic format via either diskette or email.  
Technical Progress Report: Acceptable performance is that the ATR is satisfied that he is being kept informed of the status of work performed and of issues requiring his attention.  
Management: Performance will be measured against the following metrics: (1) accomplishment of objectives; (2) clear, incremental progress; (3) responsiveness to issues; (4) efficient and appropriate staffing; and (5) coordination with and good working relationship with ATR and other related contractor efforts, if applicable.

**APPLICABLE DOCUMENTS:**

None.

**TASK END DATE:** 12/31/00

**MILESTONES/DELIVERABLES AND DATES:**

1. Evaluation report completed at VCL Spacecraft buy-off meeting (currently scheduled for 9/30/00): due 5 days after completion of C&DH checkout and review cycle.
2. Technical Progress Report: monthly, 15th of the month

**PERFORMANCE STANDARDS:**

**Schedule:** On-time delivery/completion of the above deliverables/milestones  
**Technical:** ATR's acceptance of the above

**FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):**

John Rende, building 16W, room N25