

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR	CONTRACT NO./TASK NO.	TASK NO.	AMENDMENT
QSS Group, Inc.	NAS5- 99124	412	

Applicable paragraphs from contract Statement of Work: Functions 1-8 and 1-9

STATEMENT OF WORK: (Continue on blank paper if additional space is required)

The contractor shall arrange C&DH Bus Architecture Review including research of current systems and provide recommendation for GLAST. The contractor shall provide inputs to the next Spacecraft Accommodation Study and review completed studies. The contractor shall work action items and trade studies with instrument teams. The contractor shall provide C&DH inputs to the mission PDR.

PERFORMANCE SPECIFICATIONS:

Technical Progress Report: shall summarize personal interfaces, content of meetings/reviews attended, analyses of command and data handling progress, problems/issues and results, and shall keep the ATR informed of issues requiring his attention. Major activities shall bwe clearly summarized and analyzedwith rationale included.

All documentation, comments, and recommendations submitted by the contractor will be evaluated for thoroughness and completeness of written reports. The material shall reflect the proper level of technical expertise and meet the objectives of the activity. Reports shall be delivered to the ATR both as a hard copy and in MS Office compatible format via either diskette or email.

Management: Performance will be measured against the following metrics: (1) accomplishment of objectives; (2) clear, incremental progress; (3) responsiveness to issues; (4) efficient and appropriate staffing; and (5) coordination with and good working relationship with ATR and other related contractor efforts, if applicable.

APPLICABLE DOCUMENTS:

None.

TASK END DATE: 9/30/01

MILESTONES/DELIVERABLES AND DATES:

1. Weekly Status Report: due Wed, of each week to the GLAST Study Lead (Scott Lambros, Code 740.2), verbally.
2. Technical Progress Report: monthly, 15th of the month
3. C&DH Bus Architecture Review including research of current systems and provide recommendation for GLAST: due by 11/30/00
4. Inputs to Spacecraft Accommodation Study: by 1/31/01
5. Review completed accommodation studies: by 9/30/01
6. Provide C&DH inputs to mission CDR: by 8/31/01
7. Weekly Status Report due Friday of each week by email to the Task 412 ATR,(Terry Smith, Code 561)

PERFORMANCE STANDARDS:

Schedule: On-time delivery/completion of deliverables/milestones
Technical: ATR's acceptance of the above

FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):

Scott Lambros, building 12, room N221